



ADDENDUM 1

April 15, 2019

RFP PS 50-19

EMS Collection Services

This addendum is to answer questions provided by the potential contractors.

Note: The proposal due date remains April 18, 2019 at 3:00 P.M.

1. It is admissible to place RFP responses in a 3-ring binder? **Yes it is allowed.**
2. Would you be able to provide answers to the following questions:
How many agencies are you currently using? **1**
Who are the incumbent agencies? **Penn Credit**
What is the level of satisfaction with the services currently being provided? **Very**
What is the current fee schedule charged by the incumbent(s)? **18% primary/25% Secondary/35% collections involving litigation**
What is the incumbent's liquidation rate? **1.88% average for 2017, 2018, YTD**
How many agencies will you be selecting? **1**
If more than one, how will the receivables be split? (Alpha, random, other- explain?)
N/A
Will there be a backlog of accounts previously placed with your old agency that will be placed with the new agency? If so, are you able to share what that volume looks like?
Number of accounts and Total Dollars. **No.**
3. How often do you place accounts? Monthly, Weekly, Daily, Other. **Monthly**
4. How are the placements sent? FTP, Email, Manual. **Electronically via spreadsheet.**
5. RFP Questions submitted by contractors – will you share those questions / answers with all contractors who have submitted questions? **They will provided to all that attended the pre-proposal meeting and posted on our website as well as BidNet.**

6. How many references are you requiring? **You will be required to provide five (5) references.**
7. When responding to the required elements of this RFP, shall the contractor's responses be put in an addendum format, and limited to forty pages, excluding the required forms? **It can be put in any format that the contractor prefers. It is limited to 40 pages excluding the required forms.**
8. SAM.gov is a typically required of vendors interested in contracting with the Federal government. Registration is a highly unusual requirement for County governments. Please confirm Sam.gov registration is required for this RFP. **It is not required if the county is not using Federal Funds, however, we do encourage all vendors to be registered. It is free of charge to all vendors.**