

# OKALOOSA COUNTY DEPARTMENT OF GROWTH MANGEMENT

## LETTER OF AUTHORIZATION

**\*\*\*\*This Authorization Letter SUPERSEDES ALL PREVIOUS LISTS on file unless otherwise indicated\*\*\*\***

I, \_\_\_\_\_, **LICENSE HOLDER** for \_\_\_\_\_ (company name) do certify that the person(s) listed below are the **ONLY** authorized personnel to purchase permits, call for inspections, or sign documents on my behalf. I, license holder for the above company, realize that I am responsible for ALL permits purchased under my license number and ALL work done under my license.

Print/Type Name of Authorized Individual <b>Must be Legible</b>	Phone Number	Email Address	ADD / REMOVE <b>Must be completed</b>
1.			
2.			
3.			
4.			
5.			
6.			

**If at any time the person(s) you have authorized is/are no longer employee(s), partner(s) or officer(s), you **MUST** notify this department in writing of ALL changes. **NO ONE** can be **ADDED** or **REMOVED** without authorization from the license holder of the above stated company.**

I further submit that I am knowledgeable of Florida Statutes, Chapter 489 & 440. I understand that I have FULL responsibility for compliance with all statutes, codes, ordinances and laws inherent in the privilege by issuance of such permits.

<p><b>X</b> _____</p> <p style="text-align: center;"><b>LICENSE HOLDER'S SIGNATURE</b></p> <p>_____</p> <p style="text-align: center;"><b>EMAIL ADDRESS</b></p>	<p>_____</p> <p style="text-align: center;"><b>DATE FORM SIGNED</b></p> <p>_____</p> <p style="text-align: center;"><b>PHONE NUMBER</b></p>
---	---

STATE OF \_\_\_\_\_ COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me by means of ☐ physical appearance or ☐ online notarization, this \_\_\_\_\_ by \_\_\_\_\_, who is personally  
(Date) (Name of person acknowledging)  
 known to me or who has produced \_\_\_\_\_ as identification.  
(Type of identification)

(SEAL)

_____	_____
<small>(Signature of person taking acknowledgment)</small>	<small>(Name typed, printed or stamped)</small>
_____	_____
<small>(Title or Rank)</small>	<small>(Serial Number, if any)</small>