



## **Permit Guide for City of Mary Esther**

Department of Growth Management

May 2025

**City of Mary Esther contact person Robert “Bobby” Herbstreith, Code Enforcement Division Director**

**Phone: 243-3566, ext 16**

**E-mail: [code@cityofmaryesther.com](mailto:code@cityofmaryesther.com)**

**All Building Permits** (except Siding Work, Windows/Doors change out or Residential Interior Remodeling) must go to the City of Mary Esther and receive a City of Mary Esther Approval Letter. Stand Alone Sub Permits and Sub Permits that are attached to a Building Permit do not have to go to the City of Mary Esther for approval.

**Licensed Contractors and Sub Contractors must obtain a Tracking Certificate from the City of Mary Esther before ANY permits are issued.**

**Fence permits or a tent permits in the City of Mary Esther, are issued by the City of Mary Esther**

Certified Foundation Surveys must be approved (signed) by the City of Mary Esther and the original brought to the Growth Management Department before a C.O will be issued. We will allow a signed faxed copy of the survey to get an inspection, but the approved original must be received before a C.O. can be issued.

For final inspections for new construction (sfd & cis) the Growth Management Department will call the City of Mary Esther to let them know a final inspection has been requested. The City of Mary Esther inspects the drainage, sidewalks and setbacks. They will issue an approval letter to the Growth Management Department.

Addressing is assigned by the Okaloosa County 911 Address Coordinator.

On new construction, the Water & Sewer Taps fees will need to be paid to the City of Mary Esther.

No Fire Impact Fee is required.

**City of Mary Esther Streets:**

Andalusia Road S  
Anderson Drive  
Angela Lane  
Annabelle Drive  
Argyle Court  
Ashford Court  
Avon Lane  
Azalea Drive  
Blackstone Road  
Brewer Circle  
Brian Circle  
Bryn Athyn Blvd.  
Bryn Mawr Blvd.  
Calle Rio  
Camelia Drive  
Caswell Circle

Cedar Bluff  
Christobal Road North  
Christobal Road South  
Cornwall Terrace  
Crestwood Street  
Dawn Lane  
Destin Drive  
Doolittle Blvd.  
Elliott Road  
Emory Street  
Gregory Drive  
Hampton Court  
Hollywood Blvd.  
Islandview Drive  
James Place  
Jon Street

Kathy Court  
Kimbrough Road  
Kingston Court  
Kohler Drive  
Lakewood Street  
Lane Drive  
Lee Drive  
Leslie Court  
Lorraine Drive North  
Lorraine Drive South  
Lorraine Drive West  
Los Angeles Street  
Magnolia Drive  
Makron Drive  
Marcia Circle  
Marcia Drive  
Mary Esther Blvd.  
Mary Esther Drive  
Miracle Strip Parkway East  
Miracle Strip Parkway West  
Miramar Drive  
Misty Water Lane  
Montgomery Street  
North Street  
Oak Street  
Oleander Parkway  
Overstreet Drive  
Oxford Court  
Page Bacon Road  
Palmetto Drive

Paula Court  
Pensacola Blvd.  
Pine Drive  
Plantation Oaks Drive  
Point Comfort Court  
Point Comfort Road  
Pryor Drive  
Regency Park Drive  
Ridgelake Drive  
Roserito Place  
Royal Palm Drive  
Ruby Circle  
Scottsdale Court  
Scottsdale Drive  
Shady Lane  
Shamrock Drive  
Sharon Court  
Shrewsbury Road  
Sleepy Hollow  
Stonehenge Drive  
Sussex Drive  
Terry Circle East  
Terry Circle West  
Walker Drive  
Windale Road  
Windy Lane  
Winfield Way

**After receiving approval for the proposed project from the City of Mary Esther, see the respective Okaloosa County Department of Growth Management Permit Guide for additional requirements needed for permitting.**

**\*Some circumstances may require additional information to be submitted prior to a building permit being issued.**

For further information, please contact one of our offices:

1250 Eglin Pkwy N, Suite 301  
Shalimar, Florida 32579  
850-651-7180

812 E. James Lee Blvd. (US 90 E)  
Crestview, FL 32539  
850-689-5080