

**CODE ENFORCEMENT BOARD
MEETING MINUTES
Wednesday, February 18, 2026**

MINUTES ARE NOT VERBATIM

A meeting of the Okaloosa County Code Enforcement Board was held Wednesday, February 18, 2026, at 4:00 p.m. at the Okaloosa County Administration Building, 1250 Eglin Parkway, first floor Commissioner’s Chambers; Shalimar, Florida. Chairman Mark Siner, Mike Banks, Dana Cawthon, Marte Lancaster, and Parrish Hollingsworth were in attendance.

Growth Management staff in attendance: Lisa Payton, Code Enforcement Supervisor; Theresa Ehrhardt & Shana Long, Administrative Specialists; Ron Cliff, Code Enforcement Officer; Chris Moody, Code Enforcement Officer; Sean Donaldson, Code Enforcement Officer; and Lynn Hoshihara, Okaloosa County Attorney’s Office.

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

Theresa Ehrhardt conducted roll call.

3. SWEARING IN OF ALL SPEAKERS

Lynn Hoshihara swore in everyone who wished to speak during the meeting.

Ex Parte Query: *Chairman Mark Siner asked if any member of the Board had any ex-parte communications to disclose on the record, including any site visits or any communication with any Respondents.*

There were none.

4. APPROVAL OF MINUTES – January 21, 2026, Meeting

Motion to approve the minutes of the January 21, 2026, meeting, made by Mike Banks, second by Dana Cawthon. Motion passed unanimously.

5. ANNOUNCEMENTS:

Chairman Mark Siner announces Caralee Gibson has resigned from the board due to her business doing business with Okaloosa County which is not allowed. She has stepped down so we will need to vote for a new vice-chairman since Caralee was voted in as the vice.

6. PUBLIC COMMENTS:

There were none.

7. OLD BUSINESS:

A. Disposition of Previous Cases

Code Enforcement Officer Chris Moody presented the violation on the property. Staff recommended administrative fees of \$836.94 imposed immediately and due by the compliance date, \$250/day fine if compliance is not reached by the compliance date, and a compliance date of March 17, 2026.

Marte Lancaster motions to adopt staff recommendations regarding fines and administrative fees and the recommended date of compliance of March 17, 2026. Second by Mike Banks. Motion passed unanimously.

C. CEB CASE #1225-0197

Gary W. Moore

Location of Violation:

502 B Union Street, FWB

Violation of Okaloosa County Code of Ordinance, as amended, Chapter 11 Health & Sanitation, Article III Nuisance, Division 3, Litter, Sec 11-134 (b)(1), Litter Storage, and Appendix E, Chapter 6 Development Design Standards, Sec. 6.02.13, Mobile Homes.

Code Enforcement Officer Sean Doanldson presented the violation on the property. Staff recommended administrative fees of \$844.98 imposed immediately and due by the compliance date, \$250/day fine if compliance is not reached by the compliance date, and a compliance date of March 17, 2026.

Gary Moore, owner of 502 B Union Street, was sworn in to speak on his behalf for the violation. He mentioned he is working on cleaning up the debris and trying to get the company he bought the mobile home from to get the permits pulled for it. Board asks Mr. Moore how much time he thinks we will need to be in compliance. He agrees 90 days should be sufficient.

Marte Lancaster motions to adopt staff recommendations regarding fines and administrative fees and the recommended date of compliance of May 19, 2026. Second by Mike Banks. Motion passed unanimously.

9. OTHER BUSINESS:

A. Re-Hearing

CEB Case #21-486017

Jason Chessher

Location of Violations

1454 McCauley Road, Baker

Okaloosa County Code of Ordinances, as amended, Chapter 11, Health & Sanitation, Article III, Nuisances, Division 3, Litter, Section 11-131, Definitions, Section 11-134, Litter Storage, and Section 11-136, Public Nuisances; and Chapter 21, Traffic and Motor Vehicles, Article IV Abandoned and Nuisance Vehicles, Section 21-64 through Section 21-67.

Lisa Payton explained the case from 2021 and how staff was about to move forward with the foreclosure and found a document missing in the file. The case needs to be ratified, so staff can move forward with the foreclosure with the clerk of courts. A new order needs to be signed by the chairman, and a motion needs to be completed as well to ratify the previously issued code board order.

These minutes are a DRAFT copy. They have not been approved by the Board.

Mike Banks motions to ratify the new paperwork to move forward on the foreclosure . Second by Marte Lancaster. Motion passed unanimously.

B. Re-Election of 2026 Vice-Chairman

Mark Siner goes forward with electing a new vice-chairman.

Dana Cawthon nominates Mike Banks as the vice-chairman. Mike Banks accepted the nomination. Motion passed unanimously.

10. ADJOURN

There being no further business before the Board, Chairman Siner declared the meeting adjourned at 4:30 pm.

Prepared by:



Theresa Ehrhardt
Administrative Specialist