

**CODE ENFORCEMENT BOARD
MEETING MINUTES
Wednesday, October 15, 2025**

MINUTES ARE NOT VERBATIM

A meeting of the Okaloosa County Code Enforcement Board was held Wednesday, October 15, 2025, at 4:00 p.m. at the Okaloosa County Administration Building, 1250 Eglin Parkway, first floor Commissioner's Chambers, Shalimar, Florida. Chairman Mike Siner, Caralee Gibson, Marte Lancaster, Parrish Hollingsworth, and Dana Cawthon were in attendance.

Growth Management staff in attendance: Lisa Payton, Code Enforcement Supervisor; Kristen Shell, Director; Theresa Ehrhardt, Administrative Specialist; Sean Donaldson, Code Enforcement Officer; Chris Moody, Code Enforcement Officer; and Kirsten Mood, Okaloosa County Attorney's Office.

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

Theresa Ehrhardt conducted roll call.

3. SWEARING IN OF ALL SPEAKERS

Kirsten Mood swore in everyone who wished to speak during the meeting.

Ex Parte Query: *Chairman, Mark Siner, asked if any member of the Board had any ex-parte communications to disclose on the record, including any site visits or any communication with any Respondents.*

There were none.

4. APPROVAL OF MINUTES – September 17, 2025, Meeting

Motion to approve the minutes of the September 17, 2025, meeting, made by Tammy Summers, second by Dana Cawthon, motion passed unanimously.

5. ANNOUNCEMENTS:

There were none.

6. PUBLIC COMMENTS:

There were none.

7. OLD BUSINESS:

A. Disposition of Previous Cases

CEB CASE #0525-0007

Location of Violation:

Uthai Robertson

108 Spruce Street, Mary Esther

Respondent is non-compliant. Code Enforcement Staff will go forward with filing the Order.

CEB CASE #0725-0028

Adanzy & Leslie Hart

Location of Violation:

315 Celeste Drive, Mary Esther

Respondent is non-compliant. Code Enforcement Staff will go forward with filing the Order.

CEB CASE #0525-0013

Rodger & Joan Glover

Location of Violation:

1517 Heritage Road, FWB

Respondent is non-compliant. Code Enforcement Staff will go forward with filing the Order.

CEB CASE #0625-0037

Jamison & Whitney Jackson, ET AL

Location of Violation:

Vacant Lot, Brooks Avenue, FWB

Owner is suing the company that dumped the debris. Respondent is non-compliant. Code Enforcement Staff will go forward with filing the Order.

CEB CASE #0625-0035

WYN-Rock N Bowl Apts, LLC

Location of Violation:

53 Robys Drive, Mary Esther

Debris has been removed and is still waiting on demo permit from the county to take down the structure. This case will be continued.

B. Previous Continued Cases:

CEB CASE #25-563389

Kung L. Lee & Lilly K. Winkler

Location of Violation:

206 Priscilla Drive, FWB

Staff advised that Respondent is still non-compliant as Respondent's doctor has advised him not to partake in vigorous activity due to his heart condition.

Mr. Lee advised the board that he is working on compliance and needs more time.

Staff recommends finding the Respondent in violation and giving him a compliance date of November 18th with admin fees due and if non-compliant by date, \$250/day for each day not in compliance.

Caralee Gibson makes a motion on case CEB #25-563389 to adopt staff recommendations regarding fines and administrative fees and the recommended date of compliance of November 18, 2025. Second by Tammy Summers. Motion passed unanimously.

CEB CASE #25-565453

Jeffrey Powell

Location of Violation:

355 Eglin Pkwy, FWB

Staff advised that Respondent is not in compliance.

Staff recommends finding the Respondent in violation and giving a compliance date of November 18th with admin fees due and if non-compliant by date, \$250/day for each day not in compliance.

Marte Lancaster makes a motion on the case CEB #25-565453 to adopt staff recommendations regarding fines and administrative fees and the recommended date of compliance of November 18, 2025. Second by Dana Cawthon. Motion passed unanimously.

8. NEW BUSINESS:

A. CEB CASE #0625-0014

Travis A. Dewrell

Location of Violation:

5162 Etta Garrett Road, Laurel Hill

Violation of Okaloosa County Code of Ordinance, as amended, Appendix E Land Development Code, Sec 2.21.05 Limitations and restrictions. (2). Accessory uses or structures, (4) Fences.

Code Enforcement Officer Chris Moody described the violation on the property. Staff recommend administrative fees of \$927.14 imposed immediately and due by the compliance date, \$250/day fine if compliance is not reached by the compliance date, and a compliance date of November 18, 2025.

Tammy Summers makes a motion on case CEB #0625-0014 to adopt staff recommendations regarding fines and administrative fees and the recommended date of compliance of November 18, 2025. Second by Caralee Gibson. Motion passed unanimously.

B. CEB CASE #0825-0037

Guido Walter

Location of Violation:

367 Bluefish Drive, FWB

Violation of Okaloosa County Code of Ordinance, as amended, Chapter 11 Health & Sanitation, Article III Nuisance, Division 3, Public Nuisance, Sec 11-136 (2), Sec 11-136 (4), Public nuisances described; and Chapter. 21 Traffic and Motor Vehicles, Article IV Abandoned and Nuisance Vehicles, Sec. 21-65 (b1) Nuisance Vehicles.

Code Enforcement Officer Chris Moody described the violation on the property. Staff recommend administrative fees of \$852.74 imposed immediately and due by the compliance date, \$250/day fine if compliance is not reached by the compliance date, and a compliance date of November 18, 2025.

Caralee Gibson makes a motion on case CEB #0825-0037 to adopt staff recommendations regarding fines and administrative fees and the recommended date of compliance of November 18, 2025. Second by Marte Lancaster. Motion passed unanimously.

C. CEB CASE #0525-0009

Beach Drive Mobile Home Park, LLC

Location of Violation:

117 Beach Drive, FWB

Violation of Okaloosa County Code of Ordinance, as amended, Chapter 6 Article VI, Division I Section 6-134(B)(1) Building Permits, Chapter 6 Article VIII Division I Section 6-283(j) Construction Codes.

Code Enforcement Officer Sean Donaldson described the above violation of the property. Staff recommend administrative fees of \$862.14 imposed immediately and due by the compliance date, \$250/day fine if compliance is not reached by the compliance date, and a compliance date of November 18, 2025.

Caralee Gibson makes a motion on case CEB #0525-0009 to adopt staff recommendations regarding fines and administrative fees and the recommended date of compliance of November 18, 2025, for all violations except Chapter 6 Article VIII Division I Section 6-283(j) Construction Codes. Second by Tammy Summers. Motion passed unanimously.

D. CEB CASE #0725-0049

Jerry Davis

Location of Violation:

702 Woodlawn Drive, FWB

Violation of Okaloosa County Code of Ordinance, as amended, Chapter 11 Article III Division III Section 11-134(b)(1), Chapter 21 Article IV Section 21-65(b1).

Code Enforcement Officer Sean Donaldson described the above violation of the property and informed staff that Respondent is a repeat offender on this same property. Staff recommend administrative fees of \$857.44 imposed immediately and due by the compliance date, \$250/day fine if compliance is not reached by the compliance date, and a compliance date of November 18, 2025.

Mary Carmello, who lives at 702 Woodlawn Drive, speaks on behalf of the respondent, Jerry Davis, about the status of the violations and what they are doing to correct them.

Caralee Gibson makes a motion on case CEB #0725-0049 to adopt staff recommendations regarding fines and administrative fees and the recommended date of compliance of November 18, 2025. Second by Marte Lancaster. Motion passed unanimously.

9. OTHER BUSINESS:

- **Annual Public Records/Ethics/Sunshine Law Training**

10. ADJOURN

There being no further business before the Board, Chairman Siner declared the meeting adjourned at 4:53 pm.

Prepared by:



Theresa Ehrhardt
Administrative Specialist